



instytut współpracy
regionalnej

Entrepreneurship for everybody!

16.08.2019-22.08.2019

Gdynia, Poland





Youth Exchange, “Entrepreneurship for everybody” 16.08.2019-22.08.2019 in Gdynia (Poland)



The project assumes the activation of youth initiatives and will include the development of competences in the field of entrepreneurship by creating models of youth enterprises. The participants of the project will be a group of **40 people** from **Poland, Italy, Lithuania, Greece and Croatia at the age of 18-25**, who would like not only to broaden their knowledge concerning the above-mentioned topic, but also to make others realize how important entrepreneurship is.

The main aim of the project is to promote education in the field of entrepreneurship as well as initiative by creating models of youth enterprises.

PARTICIPANTS

Youth Exchange “Entrepreneurship for everybody”			
Country	Organization	Number of Participants +Group Leader	Travel Cost per participant
Lithuania	ASOCIACIJA TAVO EUROPA	7+1	180.00 EUR
Croatia	Meraki	7+1	275.00 EUR
Greece	YOUTHphoria	7+1	275.00 EUR
Italy	Jonathan Cooperativa Sociale	7+1	275.00 EUR
Poland	IWR	7+1	20.00 EUR

Participants profile:

- 1. Gender balance.** Equal number of male and female participants will be invited.
- 2.** All participants must be at the age of **18-25**. Group leaders are with no age limit.
- 3.** Each national group should include participants with fewer opportunities - cultural or geographical difficulties.

4. Be committed to attend for the full duration of the exchange. If a participant refuses or behaves in inappropriate manner, IWR will reduce a final reimbursement by 34/EURO adequately to abandoned days.

Travel arrangements recommendations:

- You should travel **by plane to Gdansk Lech Walesa Airport**

<http://www.airport.gdansk.pl/>

- Then take the train to **Gdynia Glowna** <http://www.jakdojade.pl/gdynia/trasa/>

There are different ways of reaching a Youth Exchange point, so the best will be using a tool which is linked above.

Do not book any tickets before confirming your travel plan with our team! If you book tickets that haven't been confirmed by our team we are not going to reimburse the expenses you made.

Practical Information:

A. Travel:

❖ According to the new rules within the Programme “Erasmus+” we will reimburse the travel costs on the basis of the cheapest possibilities, e.g. second class railway tickets, etc., accompanied by the receipt of complete and original tickets, invoices, bills, receipts, boarding cards etc. upon a certain “contribution to the travel costs of participants, from their place of origin to the venue of the activity and return”. This contribution is “based on the travel distance per participant”.

❖ Above you can find the maximum contribution to travel costs for ONE participant per country from the city of registration of the organisation to the venue and back. Travel Costs will be reimbursed upon presented all original travel documents and invoices after completion of each activity.

❖ **Arrival day: 15.08.19** in the late afternoon evening (from 5 P.M) or **16.08.19** in the morning before **10 a.m**

❖ **Departure day: 22.08.19** in the late afternoon, or on **23.08.19** in the morning before **10 a.m**

Checklist for Travel Reimbursement:

1. Regular air tickets must be accompanied

- ❖ If you buy flight tickets, send us please the proof of purchase (that you will receive on your e-mail address)
- ❖ By the original invoice (signed and stamped)/receipt/pay order/proof of payment)
- ❖ The boarding pass (the small ticket stub you receive before boarding the plane)
- ❖ The prices stated in the invoices, receipts etc. must coincide with the price on the ticket.

2. E-Tickets

- ❖ Boarding passes must be printed out and include your name, the exact fare you paid, details of your flight on the same page
- ❖ Boarding passes can be also send in PDF, don't send us photos or screens of your boarding passes, please!
- ❖ Be provided along with the credit card receipt for the payment or a copy of your bank statement (clearly showing the payment has been made) given in with the boarding pass (the small ticket stub you receive before boarding the plane)

3. Train/Bus tickets

- ❖ It is important that that arrival and departure time, as well as the price are visible (+invoices if available).

We won't reimburse:

- ❖ Your own, private transport and travelling by taxi

Deadline:

Deadline for finding the participants is 24.07.2019 – until this date you should send us the list of the participants.

- ❖ You should send us all the documents till the end of September 30.09.2019 (invoices, prove of payment, plane tickets, train tickets, dissemination etc.) At the turn of October/November we will make the reimbursement on the condition that you will send us all the necessary documents.

- ❖ The reimbursement will be done on **the bank account of your (partners) organization.**

- ❖ Before receiving the reimbursement you will be asked to fill in the survey mobility tool and make the **dissemination:**

- each partner should publish on their website info about project; short description and photos for youth exchange in English and in mother tongue of each organization.

- each partner after youth exchange should organize at least one workshop for about 20 young people at school or in their organization. The plan of workshop will be send to each partner organization. All the partners will be asked to send to IWR (hosting organization) photo-relation and short report form the workshop.

Accommodation:

Ośrodek Wypoczynkowy “Razem nad morzem”

Adres: st. Szyprów 26, 81-561, Gdynia

- ❖ 3 meals per day will be provided.
- ❖ Houses with rooms for 2-3 people with bathrooms or shared bathrooms.





Must know:

- ❖ Currency in Poland is polish zloty PLN
- ❖ Every participant must attend the full duration of the activity

WHAT TO PREPARE:

Every nation has to prepare:

- ❖ 2-3 energizer games (10-15 min): short games, which helps us to wake up, and gives energy. Every nation will get an energizer block.
- ❖ Typical food/drinks (prepared earlier) dance costumes/presentation/story/interesting facts that you could present your country during the cultural evening! – **You won't have an access to the kitchen in the quest house, unfortunately you can't cook there.**
- ❖ European Health Insurance Card
- ❖ Each country should prepare presentation about their organization/ foundation – what kind of projects do they realize? (multimedia presentation, short videos)
- ❖ Presentation about sustainable development. What to do to popularise idea of sustainable development. Is it widely used? Exercises which will help us to understand a topic. –

presentation by **Italy (18.08)**

❖ How to create business plan of an innovative enterprise ?- practical tips in order to create the business plan (using a Business Model Canvas tool) - presentation by **Greece (19.08)**

❖ The idea of “Design thinking”- presentation of tools and stages – presentation by **Lithuania. (19.08)**

❖ Creating questionnaires about sustainable development, green workplaces in order to make interviews with the local people – made by **Croatian team (20.08)**

❖ Presentation about culture, national dances, food for intercultural night- all partners

Bring with yourself:

❖ Comfortable clothes – the temperatures will fluctuates from 20-25°C in daytime and it is going to be around 15°C during the nights.

❖ Something waterproof in case of bad weather.

❖ The resort is very well connected with other parts of the Tri-City (Gdynia, Sopot, Gdansk); the way from the airport takes about 40 minutes in order to reach the Exchange Point.

❖ Information materials of your organisation - flyers, posters, business cards, etc.

❖ The good mood! :)

Contact&Communication:

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